

**Chabot-Las Positas Community College District
Request for Qualifications (RFQ) to Provide
Title IV-E Qualified Training Services for Humboldt County**

LETTER OF INTENTION, ADHERENCE AND ACKNOWLEDGEMENT

Whereas Chabot-Las Positas Community College District (CLPCCD) is contracted to provide Training Services through Federal Title IV-E funding, it is essential that entities providing services under this contract agree to adhere to the funding regulations. Federal entitlement programs like Title IV-E are highly categorical. This means that **only** those costs that meet the requirements laid out in the federal laws, regulations, and policies are eligible for funding. Consequently, the training curriculum, the trainees, and the specific costs related to the training are subject to federal and state audit when Title IV-E reimbursement is received.

By signing this document the individual and/or agency is affirming that they are interested in providing services under this funding source and are willing to comply with the funding regulations, including providing supporting documentation that topics and participants in attendance comply with Federal Regulations. CLPCCD will support applicant in understanding what is necessary to meet the regulations during planning of training services.

In addition, I understand if CLPCCD intends to contract with my entity, I will need to provide:

- Liability Insurance certificate
- Business License (if independent contractor)
- W-9

X _____
Date

Print Name and Title